



# Academic Planning Tool

Enrollment Services · Founders Hall · 7390 South Sixth Street · Klamath Falls, OR 97603

Last Name	First Name	Student ID

Directions:

- 1) Declare a Major with Enrollment Services
- 2) Meet with your Academic Advisor, or a Student Success Advisor
- 3) Attach an Advising Worksheet (Degree Audit)

Degree	Advisor Signature	Date

Summer 20__		Fall 20__		Winter 20__		Spring 20__	
Course	Cr	Course	Cr	Course	Cr	Course	Cr

Summer 20__		Fall 20__		Winter 20__		Spring 20__	
Course	Cr	Course	Cr	Course	Cr	Course	Cr

NOTES:

If completing this form for an appeal, select the appeal type below:

- \_\_\_ Financial Aid Appeal

\_\_\_ Academic Warning

\_\_\_ Academic Probation

\_\_\_ Academic Suspension
- \_\_\_ Enroll in more than 18 credits/term

\_\_\_ Second Degree

\_\_\_ Maximum Timeframe

Return To Enrollment Services

Received By: \_\_\_\_\_ Date: \_\_\_\_\_